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MANAGING Return to Work TEST YOUR Knowledge

Skills Assessment Video Modules

Dealing with Other People's Negative Emotions & Reactions

MANAGING

Emotions

Understanding <u>N</u>Your Reactions



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Managing Your Reactions

SUMMARY: The skills in this area are designed to help you strengthen managing your reactions in the workplace.

1. Managing Stress: Effectively understanding, anticipating and managing personal and work-related stressors.

2. Self-Regulating: Being able to calm oneself, whether alone or with other workers.

3. Managing Anger: Being able to express anger appropriately, and being mindful of how your anger impacts others.

4. Making Decisions in Stressful Situations: Demonstrating self-discipline and impulse control.

Individuals with strengths in this area are:

- Calm and even-tempered
- Effective at work, even in highly stressful situations
- Calm under pressure
- Able to bounce back from difficult situations quickly and easily
- Respectful toward workers in all circumstances
- Able to modulate extreme emotions like anger
- Thoughtful decision-makers
- Effective and controlled in demanding situations
- Attuned to workers' emotional reactions in high-pressure circumstances

See Also

DEALING WITH OTHER PEOPLE'S NEGATIVE EMOTIONS & REACTIONS

The ability to effectively understand and manage other people's negative emotions and reactions in the workplace.

COMMUNICATING EFFECTIVELY

The ability to engage effectively in verbal and non-verbal behaviours that demonstrate respectful, supportive and non-judgmental communication at both the individual and group levels.

UNDERSTANDING YOUR REACTIONS

The ability to recognize and understand factors that impact your reactions to negative emotions in the workplace.

Download entire resource package in one PDF [PDF]

EXERCISES AND ACTIVITIES

Achieving Mindfulness [PDF]

Practicing mindfulness can help regain control of emotions

Anger as a Symptom [PDF]

Examining situations where anger is a "secondary emotion" – which may be a symptom of an underlying "primary emotion".

ARTICLES

A Primer on Sleep [PDF]

Not getting enough sleep impacts multiple areas: energy levels, mood, appetite, motivation, concentration and efficiency.

Shift Work, Sleep & Effectiveness [PDF]

Paying attention to strategies and tips that can help shift workers improve their sleep.

Stress Reduction and the Power of Thought [PDF]

Training to be more aware of thoughts.

The Stress Response & its Functions [PDF]

Dealing with demands (emotional, cognitive, physical) that at any point in time exceed a person's resources to deal comfortably with them can cause stress.

Anger Management [PDF]

Being angry is appropriate in some circumstances, but anger must be expressed appropriately, or it and can lead to damaging, destructive or abusive situations.

Emotional Triggers and Responses in the Workplace [PDF] Understanding emotional triggers helps to address different situations.

Expressing Anger Appropriately [PDF] Expressing anger constructively may be the best way to minimize circumstances in the future.

Tips for Stress Management [PDF]

Working to reduce overall stress levels can make it easier to do the job.





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